

HR Organization Chart

Dr. Robert Stewart Assistant Superintendent rstewart@dentonisd.org	<ul style="list-style-type: none"> • Supervises HR Team
Wendy Marroquin Administrative Assistant wmarroquin@dentonisd.org	<ul style="list-style-type: none"> • Administrative Assistant to Dr. Stewart • Supports all areas
Gloria Glass HR Receptionist gglass@dentonisd.org	<ul style="list-style-type: none"> • ID Badges • Name Changes
Larry Mankoff Employee Support Coordinator lmankoff@dentonisd.org	<ul style="list-style-type: none"> • Supports employees to find information, resources, and counseling in times of need.
Regina Wright Director of Employee Relations rwright@dentonisd.org	<ul style="list-style-type: none"> • Investigations • Recruitment • Safe-Schools

Daniel Lopez Executive Director dlopez@dentonisd.org	<ul style="list-style-type: none"> • Elementary Professional Staff • Evaluation & Appraisal System (T-TESS) • New Teacher Mentor program
Austen Roye Administrative Assistant aroye@dentonisd.org	<ul style="list-style-type: none"> • Administrative Assistant to Daniel Lopez • Processes New Hires & Transfers for Elementary Professional Staff • Elementary Professional Job Postings
Crystal Jackson HR Manager-Paraprofessionals cjackson3@dentonisd.org	<ul style="list-style-type: none"> • Processes New Hires & Transfers for all Paraprofessional Staff • Paraprofessional Records Requests • Paraprofessional Job Postings
Cynthia Kean Background Specialist ckean@dentonisd.org	<ul style="list-style-type: none"> • Background Checks – All employee groups • Processes Contracted Services
Jami Manning Fingerprint Support Staff jmanning@dentonisd.org	<ul style="list-style-type: none"> • Fingerprinting – Non-Instructional Paraprofessional & Auxiliary
Sulieng Contreras HR Specialist scontreras@dentonisd.org	<ul style="list-style-type: none"> • Classroom Observations and Student Teacher placements • Paraprofessional certification • Processes New Hires, Transfers & Terms for Extended School Day (ESD)
Teresa Portillo HR Manager - AEL tportillo@dentonisd.org	<ul style="list-style-type: none"> • Processes New Hires, Transfers & Terms for Part Time/Temporary Staff <ul style="list-style-type: none"> ○ Adult Education and Literacy (AEL) ○ Lunchroom Monitors & VOEs • Processes all Denton ISD employee Aesop issues • Liaison between Denton ISD and ESS

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<p>Jason Rainey Executive Director jrainey@dentonisd.org</p>	<ul style="list-style-type: none"> • Secondary Professional Staff • Professional Support Staff • Compensation Plan
<p>Saskia Waters Administrative Assistant swaters2@dentonisd.org</p>	<ul style="list-style-type: none"> • Administrative Assistant to Jason Rainey • Processes New Hires & Transfers for Secondary Professional Staff & Professional Support Staff • Secondary Professional & Professional Support Staff Job Postings
<p>Amy Colvin Records Specialist acolvin@dentonisd.org</p>	<ul style="list-style-type: none"> • Processes Professional Resignation/Retirements for all Paraprofessional & Professional Staff • Service Records • Personnel Records
<p>Ashley Reyes Technology Design Strategist areyes2@dentonisd.org</p>	<ul style="list-style-type: none"> • AppliTrack/Laserfiche • HR Technology • HR Webmaster
<p>B'onca Owens HR Manager - Operations bowens@dentonisd.org</p>	<ul style="list-style-type: none"> • Processes New Hires, Transfers, & Terms for all Auxiliary • Auxiliary Records Requests • Auxiliary Job Postings
<p>Jeannie Perkins Certification Specialist jperkins@dentonisd.org</p>	<ul style="list-style-type: none"> • Processes Certifications for professional employees
<p>Kaytlyn Hermann Data Entry Specialist khermann@dentonisd.org</p>	<ul style="list-style-type: none"> • Processes Contracts for all Professional Employees • Processes all incoming transcripts & service records for professional employees